Judge David J. Newblatt
Policies & Procedures

Judicial Administrative Secretary	Debra Gray dgray@geneseecountymi.gov
Judicial Advisory Assistant	Ashwinder Bindra abindra@geneseecountymi.gov
Courtroom Location	3rd Floor Rm 300
Phone	810.257.3080
Court Clerk	Dawn Morgan dmorgan@geneseecountymi.gov
Transcripts	810.424.4454

Judicial Procedures and Practice

Monday Motion Calendar

8:30 a.m.	Civil Motions
9:30 a.m	Summary Disposition Motions
11:00 a.m.	PPO Motions
1:00 p.m., 2:00 p.m. & 3:00 p.m.	Criminal Pre-trials
1:31 p.m.	Criminal Plea Hearings
2:30 p.m.	Criminal Motions
3:30 p.m.	Driver's License Restoration Hearings

Adjournments of Motions: Contact the judicial office or the court clerk by telephone. On Mondays, contact the judicial office by telephone or the court clerk in the courtroom. Motions are not adjourned without date. Only the moving party may adjourn the motion. Two adjournments are allowed without re-filing the motion (civil). Contact must be made with the court clerk or judicial office as described. No adjournments will be permitted after the date the motion was scheduled.

Summary Disposition Motions: Must be filed and heard prior to case evaluation. These motions are heard on Mondays at 9:30 a.m. and are conducted in-person. The hearing date must be scheduled through the Judge's office with either the law clerk or the secretary. Judge's copies (hard copies) must be provided to the law clerk and are not to exceed the 20-page limit pursuant to MCR 2.119(A)(2).

Civil Scheduling Conferences: Scheduled and conducted by Judge Newblatt's secretary. Scheduling conferences are held by telephone per instructions attached to the notice. Due to the schedule, calls MUST be made at the time designated.
The Scheduling order indicating cut-off dates, mediation procedure and order and a trial notice are prepared and sent to counsel. The case is entered into mediation.

Settlement Conferences: The Court does not regularly schedule settlement conferences. Counsel may request one be set and the Judge may schedule a settlement conference on some cases.

Jury and Non-Jury Civil Trials: Multiple cases are scheduled during the term, typically on Tuesday. **You must be prepared for trial throughout the term, regardless of the age of the case.**

Motions in Limine must be filed and heard on or before the Monday prior to commencement of trial. Requested Voir Dire, Verdict Form, Jury Instructions, Trial Brief and Theory shall be provided to the law clerk at least three days prior to trial.

General Information:

Please have the case number available when calling to inquire about a case.
Trial dates are not adjourned by stipulation. A motion must be filed.
When submitting pleadings, please comply with MCR 2.113(C)(1)(e), (f) and (g) which requires the name, business address, telephone number and state bar number of the pleading attorney; the name, address and telephone number of any party appearing without an attorney; and the name and state bar number of any other attorney who has appeared in the action.

When submitting an order for the Judge's signature, please indicate in the entitlement what type of Order it is, pursuant to MCR 2.113(C)(1)(d).

Pursuant to MCR 2.602(A)(3), when submitting a Judgment that resolves the last pending claim and closes the case, or an Order that disposes of the last pending claim, these documents must state whether it resolves and closes the case immediately preceding the judge's signature.

Criminal Pre-trials/Motion Cut-Off: Dates will be scheduled by the Judge at the initial pre-trial. A judge's copy of any motion and brief shall be provided to the law clerk upon filing.

Sentencings: Scheduled on Friday at 8:30 a.m. and 9:00 a.m.

Probation Violation Hearings: Scheduled on Friday at 10:30 a.m.

Transcripts: Transcripts are ordered through the Transcript Request Line, 810-424-4454.